

November 21, 2017

Attending: Susan Bartlett, Jeannie Chaisson, Judy Curby, Ted Hess-Mahan, Andrea Kelley, Kit Ryan (clerk, for Linda Ross)

Staff: Rowan Van Ness

Board: Eric Haas

Start: 7:07PM

APPROVALS:

- Minutes: October. Jeannie made motion to accept minutes, Andrea seconded, unanimously approved

STAFF UPDATE:

- Rowan: Adult Faith Development (AFD): Adult RE had had challenges recruiting members, AFD-TF was formed to examine issues. The TF has completed its mission, no longer a task force, will decide future direction/name
 - Met last week with Devon Wells, Andrew Morse, Jean Smith, Karen Edwards
 - Lot of ideas, plan is to start w one, build on that.
 - Will start in January, 2x/month, 9-10AM Sundays. Time to reflect, to listen & be heard, with each other
 - Based on AFD surveys: respondents stated they valued the one-to-one interviews, and some focus-group participants returned for more than one session
 - There will be ~5 people in the team to initiate process
 - Sessions will be continuously open, available for drop-in
 - There was discussion about where AFD will “live,” how does it fit w Adult RE classes; who will coordinate with the website; how does AFD communicate with Adult RE? or the congregation
- Restroom signs: have been ordered. Working with Youth Coordinator, Dani, regarding gender-neutral wording. Also working on signage for changing tables
- Childcare: continuing to have challenges
- OWL (Our Whole Lives): expansion to K-1. (K-)1 parent orientation will be in January, we will need to communicate to parents!
 - High level of interest, even if limited to 1st grade, enough interest that we may not have enough instructors. UUA recommendations are 12 children per instructor ;

17 are registered, with 3 more families interested. There are 17 children enrolled in 1st grade RE.

- Elementary level training just occurred, 3 instructors trained (\$400 each), now have 4 elementary instructors, 2 lower elementary instructors, 2 higher elementary instructors. We currently ask for a 3-year commitment for OWL instructors.
- Cost of training raises the most salient issue, additional costs will be dolls, guides for parents, books for children. Should we charge for OWL? o we charge \$15 for the child's book?
- Proposal for \$60/members, \$80/nonmembers. Do not want to have financial issues impede participation. Will discuss further.
- Related question: should we charge for other RE offerings?
- Note that we do not have a full picture of the actual costs involved, since congregation members often donate materials, food, etc.

REPORT ON BOT MEETING (October):

- Susan: Reported highlights to include:
 - Mandy Beal ordination, ~\$1400 for the reception
 - RIM (Refugee Immigration Ministry) initiative was approved
 - 8 new members were approved
 - BoT working on priority of communication with the congregation
 - Developing new covenant
 - Discussion of elements of a successful ABD (annual budget drive: handout)

FINANCIAL: Judy reported there was nothing of note

NEXT STEPS AFTER FINANCIAL SUMMIT: Sam has been working on Realm database; provided handout that included policy questions to be addressed

- Susan: planning team to meet next week, will review summit & priorities
- Need to update database
- Sam's items were discussed
- Importing Icon database information into Realm
- In future will need to address members who do not pledge/non-members who do pledge, visitors and friends
- Sam is planning for Realm data to be available for the ABD team as they intend to begin the FY18 ABD drive

- Youth members: how do we reach out to youth? Get/keep them involved? What are our expectations for youth members?
- Susan will get back with Sam for feedback regarding his query items, and CC: to Ted

UPDATES:

- Approve Social Action fundraising activities (handout): Julia Huston point of contact. Special collections dates not listed; there will be frozen meals in February. Judy made motion to approve, Jeannie seconded, unanimously approved
- B&G: property insurance and relation to safe congregations. Judy and Fran saved ~25% on FUUSN property insurance. There was a query about whether we have a Safety Committee: the Ops Council can serve as such. Susan will follow up with the Safe Congregation Committee regarding the Safety Committee
- B&G Pine Village: Wants to be able to lock doors for security. Laurel will revisit after reviewing the building code. Issues with access for Dorshei Tzedek basement access for maintenance & contractors
- B&G: last in building/closing up: Chris Krebs asked whether there was information about how to close up the building at night. Susan will follow up with Laurel & Fran
- Lynn Holbein: request for Art Show in March: show sets up in Parish Hall, but wants to remain set up over Sunday, when the FUUSN congregation needs the Parish Hall for Coffee Hour. Susan will follow up with Lynn
- Over 60s group: a committee? Discussion about where the group should fall: member services? Its own committee? Its chair may come to the Committee Chair meeting.
- Newsletter column: December 12, the column to address the Holiday Fair wrap up; stewardship and community building. January column: pending

THANK YOUS:

- Yard Sale: Laurel, Kieran, Judy Curby & Ruth Comstock
- The new elementary OWL trainees: Lisa Gresser, Christine Helfrich, & Judy Friedman, to join Todd Farrell
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End: 8:57PM