

OPERATIONS COUNCIL MINUTES
Tuesday March 20, 2018
Children's Chapel, 7:00 P.M.

Attending: Susan Bartlett, Judy Curby, Laurel Farnsworth, Andrea Kelley, Jeannie Chaisson, Ted Hess-Mahan, Erin Splaine, Linda Ross (asst clerk)

Called to order 7:00 p.m.

Invocation/Chalice Lighting/Reading – Andrea

Covenant

As we, the members of this Council and staff, gather to serve this congregation in leadership, we commit to ourselves and to each other: to be present and prepared for the work of this meeting; to listen well and contribute respectfully; to balance both our short and long-term visions with fiscal responsibility; to support the decisions of the Council; to uphold the democratic process; and to lead with goodwill and faith in the work we can accomplish together.

Approvals:

- Minutes –February
- Judy moved approval, unanimous approval (of the 4 who were at that meeting)
- RIM request for Parish Hall – doesn't really need approval, is OK.
- Lynn Holbein use of chapel – is being done under adult RE, no action needed
- Liability waiver - after discussion – decision was made that people who are coming to do a free activity/class that involves physical activity will be asked to sign a liability waiver. Ted Hess-Mahan will come up with a form. The person running the activity is responsible for collecting the waivers and giving to Fran. Those who have not signed a waiver cannot participate in the activity.
- Josie sent request for a table in Parish Hall during coffee hour for MMI for the Mother's Day Walk for Peace – for April and early May. Judy moved that this request be approved, Laurel seconded, unanimous approval.

Staff Update – Erin

RE Budget

Rowan is ill and unable to attend the meeting; copies of the proposed RE budget distributed. Budget was reviewed and discussed. No Coming of Age this coming year; going to every other year schedule.

Financial

- **Review year-to-date spending**
- **Approve movement of funds** - from Minister's Discretionary Fund (had mistakenly been charged to that fund) to Worship.
 - Suggestion to add Guest Minister under Ministry category
 - Change line for Worship to Summer Worship in budget
 - Discussed above with Erin when she returned to meeting and she agreed.
 - \$1200 for summer worship and \$1800 for guest ministers sounds reasonable

- **UUA dues** – Susan – amount seems high. To be followed up.

Board of Trustees joined meeting 8:05 p.m. (Chris Krebs, Josie Greene, Cathy Morocco, Eric Haas, Amalia Basch, Kit Ryan (clerk)). Erin re-joined meeting – to discuss:

What is the role and contribution of a Stewardship Council at FUUSN?

- Josie gave an introduction to the issue and needs, including:
 - Communication
 - Outreach
 - De-mystify inner workings of FUUSN
 - Intended to start in June 2018
- Discussion of such a council, membership, responsibilities.
- Name – committee vs council
- Concern about whether there will be enough people willing to serve

Organ - Laurel – was notified this past week that the organ is on its last legs; cannot be fixed in bits and pieces – needs to be repaired/replaced - \$1 million project. Would keep pipes (clean, etc.); rest would need to be replaced. Console replacement would be \$100,000; it is tied to the rest of the organ with electronic cord.

Erin asked Laurel for ballpark amount for capital campaign for organ, make chancel handicapped accessible, and install elevator; \$2.5 million.

Issue will be discussed further. **BOT left meeting at 8:50 p.m.**

Update: Committee issues/reports, including:

- **UUSC** – will continue as group under social action
- **Banners** - policy on fence banners – postpone until next meeting.
 - Some discussion of where to better place Black Lives Matter sign – wrap around wall, Wayside pulpit
- **Newsletter columns** – due March 27 – Andrea will do something on Committee Chairs meeting.
- **Safe congregation**

Thank yous – for Coffeehouse; Eric Moore, Laura Thompson, Lauren Glazer

*Current budget schedule:

Feb 20: B&G request

March 20: RE request

April 17: PPC proposal

May 15 for Ops review

June 3: Annual meeting