

## OPERATIONS COUNCIL MINUTES FINAL

Tuesday, February 19, 2019

Children's Chapel

Attending: Susan Bartlett, Laurel Farnsworth, Judy Curby. Amanda Graff (RE), Christine Lookner (BOT), Linda Ross (asst clerk)

Called to order 7:00 p.m.

Invocation/Chalice Lighting/Reading - Susan

### **Covenant**

As we, the members of this Council and staff, gather to serve this congregation in leadership, we commit to ourselves and to each other: to be present and prepared for the work of this meeting; to listen well and contribute respectfully; to balance both our short and long-term visions with fiscal responsibility; to support the decisions of the Council; to uphold the democratic process; and to lead with goodwill and faith in the work we can accomplish together.

### **Approvals:**

Minutes – January – not approved due to lack of a quorum

### **Staff Update – Amanda**

- Hiring new assistant director and new youth programs coordinator – will need committees for each
- Working on Coming of Age organization for next year
- All of above need volunteers – people have less and less time for such activities
- Perhaps a new paradigm for UURE in future – move away from weekly RE?

### **Report on BOT Meeting - Susan**

- Stewardship team – UUA has developed stewardship team model which will be utilized
- Reviewed BOT priorities for the year
  - o Process for dealing with interpersonal issues and/or conflicts within FUUSN

## **Financial**

- Review January expenditures
  - o Journeysongs – why such a large negative? Judy – we are a pass-through for them; they pay conductor twice yearly. No net effect on FUUSN budget at end of the year.
  - o Give-back of \$530? Judy – write-off of uncashed checks from previous year.
- Long range forecast – Susan had questions? Judy and Laurel addressed

## **Building and Grounds FY'20 budget – Laurel**

- Judy had made suggestion that the amount for Workman's Comp was too low based on prior years' budgets; will increase to \$4,000, decrease fire alarms to \$2500.
- Susan – why have trash costs increased so much? Laurel – the cost to pick up trash has not changed significantly; the cost to dispose has skyrocketed.
- Hoping for best in heating and plumbing (e.g., no breakdowns)
- Tries to increase budgeted amount for painting each year.
- Some unknown costs relative to the new parking lot (e.g., landscaping)
- Put screen into Alliance room for presentations – would like to do out of this year's budget if possible.
- Would like to put \$3,000 back into building reserve if funds are available.

## **Data security work—pro bono by Julia Huston's firm**

- Susan – had telephone meeting re above with firm, Greg Sullivan and Jud Leonard; First stage involves collecting information on FUUSN's databases and security systems currently in place.

## **Update: Committee issues/reports**

- Status – uploading committee information on the web – will ask liaisons to touch base with their committees.

- Plan committee chairs meeting – March 9
  - o Susan will not be here.
- Potential rental – question - Laurel
  - o Allen House renovation will be done
  - o After-school children's theater program needs new rental space in the fall 3-6 p.m., M, T, W, Th.; adults one evening per week. Would be temporary rental here until Allen House is available.
  - o Another rental – a therapist wants to have support group meetings for men trying to quit using pornography. Monthly or weekly recurring meeting, approximately 10 people. Will wait for more information before proceeding.
- Bathrooms update
  - o Susan was tasked with getting new signs.
  - o One congregant had sent an email today regarding the changes; a response was discussed.
- GA delegates – need to solicit delegates (Ted when he returns)

**Next month's newsletter article due March 12:** Laurel will do article on how to contact Newton police if a defibrillator or Narcan is needed.

Amanda brought up a need for signs regarding foods with nuts (labelling, storage), especially in the kitchen.

**Thank yous** – Pat Rohan, services auction; Anne Watson Born for musician's concert for MMI; Jud Leonard and Bob Parsons for new microphone for lecturn in sanctuary.

**Meeting adjourned 8:35 p.m.**