

OPERATIONS COUNCIL MINUTES FINAL

Tuesday, February 18, 2020
Children's Chapel

Attending: Susan Bartlett, Laurel Farnsworth, Jud Leonard, Judy Curby, Eric Haas, Karen Burns (BOT) Amanda Graff , Linda Ross (asst clerk)

Called to order 7:05 p.m.

Invocation/Chalice Lighting/Reading - Judy

Covenant

As we, the members of this Council and staff, gather to serve this congregation in leadership, we commit to ourselves and to each other: to be present and prepared for the work of this meeting; to listen well and contribute respectfully; to balance both our short and long-term visions with fiscal responsibility; to support the decisions of the Council; to uphold the democratic process; and to lead with goodwill and faith in the work we can accomplish together.

Approvals:

- January minutes – Jud moved, Eric seconded, 4 in favor,
- Communities for Restorative Justice – email discussion and vote
 - They requested use of some space at FUUSN, when needed, without charge
 - Erin is in favor
 - 5 voted by email in favor of allowing them free use of space

Staff Update – Amanda

- Good to have more staff
- Preparing for interviews for permanent position for RE assistant
 - Committee – Amanda, Erin O'Donnell, Jay Flynn, Jill DiGiovanni
 - Would like another youth member
- Thinking about Adult Faith Formation
- Thinking about organizing members with Jewish background through the Seder
- Would like to start parent book group
- There is a need in the congregation for getting together people with special needs and their caregivers – has some ideas

Report from BOT – Laurel

- Amanda gave report (see above)
- Budget priorities informed the discussion about the budget goal
 - BOT would like to return to a full-time membership coordinator; budget includes half of the amount needed to get there.
 - \$635,000 is budget goal for next year
- Sanctuary congregations – lengthy discussion

Financial

- Review January expenditures
 - No issues raised.
 - Judy – she will be making a proposal to the finance committee that if there is unspent money in major building expenses, that it be moved into the Board of Endowment building reserve fund so that it can be spent as necessary after the fiscal year ends.
- Multi-year forecast
 - The long-term forecast is going to the BOT for discussion at their next meeting
 - If we can increase pledges by 4% and expenses by 3% per year, we will keep pace; this would not, however, support a FT membership coordinator.
- Venmo update for paying youth
 - Postponed discussion due to Sharon's absence
 - Discussion of how youth are paid – no taxes or Social Security withheld
 - Youth paid \$15 per day (Sunday) that they work
 - Question about whether youth have work permits
 - Karen Davis suggested regular communication with youth and parents as reminder to cash checks
- Calculation of UUA dues – will wait for discussion until detailed plan is made

Building and grounds FY'21 budget – Laurel

- Laurel handed out copies of draft budget for FY 21
- Laurel discussed the rationale for budget figures. Priorities for major maintenance include: replacing one section of the slate roof; restoring two stained-glass windows in the Sanctuary; and painting and floor recoating in the Parish Hall.

GA delegates - Jud

- Those expressing interest in being delegates: Pat Rohan, Jacki Rohan (will step aside if others want), Barbara Deck, Julia Huston, Wendy Schwartz, Karen Burns, Eric Haas, Mindy Scharlin, Carol Kunik (tentative)
- 7 of the names above (minus Jacki Rohan and Carol Kunik) will be sent to BOT for approval

Updates:

- Committee chairs meeting March 7—issues to discuss? Nothing brought up.
- Legacy committee request for bulletin board space
 - Discussion of possible locations
 - Decision – will move the 2 paintings from the hall wall into the chapel; legacy committee can use that space
- Hearing assistance signs & notice in order of service
 - Signs are paper, taped in place

- Discussion of whether signs should be made more permanent
- Decision to leave the paper signs up a bit longer and see if people see them and request hearing device
- Sound/projection in Parish Hall
 - Jud and Bob are updating the sound system in the Parish Hall
 - Projector could be permanently installed to project on screen that is on stage – being worked on
- Should we read/review policies? – Susan will read through and see if anything obvious needs changing.

Newsletter: Next couple of month's newsletter articles due February 25, March 24

- February - music concert.
- March – committee chairs meeting

Thank yous – George Batchelor, Geoff Wadsworth, and Bob MacWilliams for concert. Pat Rohan for services auction.

Meeting adjourned 8:55 p.m.