



FIRST UNITARIAN SOCIETY IN NEWTON

FUSN Issuance 2013-22

Policy Information

From: Pat Rohan
Chair, Operations Council

Date: January 10, 2013

Subject: Policy on Collecting Food, Clothing and Other Items on FUSN
Property or Through Use of the FUSN Business E-Mail

Purpose: To establish a policy for collection of food, clothing and other items on FUSN property or through use of the FUSN Business E-Mail

Background: Members of FUSN have a long and honored history of collecting food, clothing and other items for charitable and social causes. In many instances, these collections have been accomplished through collection receptacles on FUSN's property and/or through use of the FUSN Business E-Mail. In the past, FUSN members sometimes carried out these activities on their own initiative.

Last year, the Board of Trustees authorized the establishment of the Council for Social Action. One of the purposes of this was to provide greater organization and a higher profile for all of the Social Action activities carried on at FUSN. There is some concern that FUSN members acting independently of the Council for Social Action could result in confusion and the possibility that multiple collection efforts will compete with each other, resulting in reduced results for each.

Policy: Before soliciting food, clothing or other items on FUSN property, FUSN members should first seek the approval of the Council for Social Action. This will help guard against confusion and the possibility of multiple competing collection efforts.

Before placing any receptacles on FUSN property, the involved FUSN member should also check with the Administrator to insure that there is space available for these receptacles.

Use of the FUSN Business E-Mail is restricted to those collection activities which have been approved by the Council for Social Action.

Collection activities sponsored and approved by the Religious Education Council or Religious Education staff do not require approval of the Council for Social Action, but should be communicated to the Council for Social Action.

This policy does not change or supercede the guidance in the separate FUSN policy on Fundraising, FUSN Issuance 2010-06.

Effective Date: January 10, 2013