

FUUSN Board of Trustees
 Tuesday, September 11, 2018
 Children's Chapel, 7:00 PM

<p>Staff: Erin Splaine, Minister Board: Chris Krebs, Chair Josie Greene, Vice Chair Theo Burba, Youth Leah Lakomski, Youth Christine Lookner Jon Reuman Demie Stathoplos Brooke Foucault Welles Clerk: Kit Ryan</p>	<p>Visitors: Karen Bottar, Finance Committee Laurel Farnsworth, Operations Brian Gill, Finance Committee Ted Hess-Mahan, Operations Sharon Sisskind, Operations Rand Stone, Operations</p>
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INVOCATION / CHALICE LIGHTING/READING OF THE BOARD COVENANT:
 7:01 PM.

BOARD GOVERNANCE:

Brief review of our 9/8 Board Retreat this past weekend which included discussion of our Board Covenant and working as a team, discussion guidelines to support our staying in right relationship when disagreements arise, the Board/Minister partnership and how we will work with Erin, liaison roles and working with committees, and determining Board priorities and how our work this year will contribute to the long-term well-being and vitality of FUUSN. At last night's 9/10 Board Working Session/Orientation, Barbara Bates and Pat Rohan discussed the history of FUUSN's governance structure and we discussed the relationship that our Board's FY '19 priorities have to a multi-year visioning and strategic planning process.

BOARD/FINANCE COMMITTEE ORIENTATION & DISCUSSION: How the Board, Finance Committee, and Operations Council will collaborate together through the budgetary process (handout, FUUSN Integrated Financial Timeline), with Karen Bottar & Brian Gill

- Finance begins to meet again in September for new fiscal year (FY) cycle
- Coordinates closely with Operations; new budget requests usually coordinated with Operations; it is helpful if people don't wait until the last minute to turn in their budget requests
- Ongoing analysis, assure that income, expenses are trending as expected
- Need Board of Trustee (BoT) input for strategic initiatives, early input in the FY very helpful, especially need guidance for long-term goals/initiatives
- Need to communicate with congregation our financial goals, strategic issues; need to determine the congregation's priorities. Congregation has at times seemed surprised by financial challenges and issues, even though the congregation has voted for deficit budgets over the past few years.
- Discussion re: Capital Campaign (CC); 14 years since past CC, duration of CC ~5 years. Need to assure CC does not impinge on the Annual Budget Drive (ABD)

PARKING LOT UPDATE AND DISCUSSION: Board update on current status of negotiations and Board review of the draft of a revised agreement between FUUSN and HQ LLC (owner of Santander Bank property); Ted Hess-Mahan (handout, draft letter to BoT from Mark Development)

- There have been 2 meetings with the congregation to get feedback
- Plan is for Mark Development to build parking area w 18 stalls on FUUSN property; remove the old shed (which cannot be moved) and replace with a new shed; replace the playground wooden fencing; add site lighting; and trash containment area
- FUUSN will pay the difference for the 4 Alcott LED area lights FUUSN has selected versus the conventional parking lot lighting fixtures
- FUUSN will continue to be able to use the Santander Bank lot (except ATM spaces) for two years
- Plan for a restaurant in the building may affect space availability at the Santander Bank lot if the restaurant chooses to offer brunch
- Dry well drainage for the proposed parking lot will be added to the letter
- Mark Development may ask for a letter of support from the BoT
- Discussion followed, to include Youth members' input. Demie will draft column for the FUUSN newsletter to communicate the plan to the congregation, and Jacki Rohan will post the site plan when approved
- Demie made motion to accept Mark Development's proposed plan, to include amendment to install drainage; Christine seconded the motion. The motion passed unanimously.

*Discussed communication with the congregation and holding another congregational meeting this Sunday 9/23 to respond to any questions/concerns.

STAFF UPDATES:

Erin Splaine:

- Busy past weekend, teacher training, youth work with Dani
- Will be out of town 15-17 October
- Reminded group that the annual Ferry Beach Social Retreat is coming up Oct 6-8 weekend

PROCEDURAL: Vote on Board Designated Endowment Fund

- Urban Larson from FUUSN's Board of Investments (BOI) requested designation of Board Designated Endowment Fund, to hold a recent bequest made to FUUSN's "Legacy" Fund. This new fund will be set up in accordance with best accounting practices and will be managed by the Board of Investments
- Christine made the motion to approve Urban's proposal to establish the Board Designated Endowment Fund; Brooke seconded the motion. The motion passed unanimously.

PROCEDURAL: Vote on Judy Curby as Interim Treasurer

- Lucy Boyle was voted in as Treasurer at the June 18 Annual Meeting, however has unfortunately, needed to resign. Judy Curby has graciously agreed to serve as the Interim Treasurer until the June 2019 annual meeting pending approval from the BoT.
- Brooke made the motion to appoint Judy as the interim Treasurer; Josie seconded the motion. The motion passed unanimously.

BOARD GOVERNANCE:

1. What are next steps in implementing Board priorities?
2. How to prioritize and address Board “Parking Lot” items raised at Board Retreat
3. How do we solicit and respond to input from Congregational members (concerns, requests, policy proposals, etc.)?
 - Ask congregation for input; assure that we listen & hear concerns, elicit suggestions.

Empower people to follow through. Is there a UUA Best Practice?

Discussed using the Ferry Beach Retreat as an opportunity to begin engaging members of the congregation and young families through holding Listening Circles as one way to get feedback and begin to learn congregational priorities to take into account in this year’s planning process.

- Delegate issues to Operations as appropriate

EXECUTIVE SESSION:8:50PM

CLOSE

Meeting adjourned at : 9:00 pm.